



BROOKE ELEMENTARY

HOME AND SCHOOL ASSOCIATION

MONTHLY MEETING MINUTES for November 9, 2015

Number of people in attendance: 13

- **CALL TO ORDER:** Tara Grotto called the meeting to order at 7:01 PM.
Tracey Finney and Andrea Straka
- **PRINCIPAL'S REPORT:** Mary Pat Long
- **TEACHER'S REPORT:** Mr. Laurie was not present
- **CO-PRESIDENTS' REPORT:** Looking for volunteers to help parents that don't have clearances yet complete their paperwork.
- **RECORDING SECRETARY'S REPORT:** Tara Grotto
 - Minutes from last meeting of September 2015 are posted to the website. Motion to pass the September minutes approved by Melanie Eck and 2nd by Heather Hungate
- **CORRESPONDING SECRETARY'S REPORT:** Heather H
 - For winter fest and Santa Shoppe need clearances
- **TREASURER'S REPORT:** Shannon Dauphin
 - Fall Fest
 - Family Contributions
 - Finally at profit for spirit sticks
 - Art fundraiser
 - Spirit wear (money represented is money we have does not include the charges)
 - Expenses: On sheet
 - Motion to approve by Lynn Lombardo and Tracey Finney
- **COMMITTEE REPORTS:**

Art Fundraiser: Shannon Dauphin

We submitted 106 orders, which should be arrived in another few weeks. Orders will be sent home with students once they arrive. We made a profit of \$709.

Basket Raffle: Jamie Moretz & Heather Reiter

No update

Beautification: Lynne Lombardo

Fall decorations of hay-bales, scarecrows, mums and pumpkins were put up at the front entrance of school. They will be coming down by the end of November. The winter decorations will be put up in time for the Winter Festival.

Book Fair: Michelle Christie and Katie Druckenmiller

All For Books Coin Challenge in progress, 11/9/15-11/13/15.

Class with highest donation amount will receive a prize box.

Book Fair setup will be 11/11/15 and 11/12/15.

Book Fair will be open 11/16/15-11/20/15.

Hours:

11/16/15 3 PM - 7 PM

11/17/15 9 AM - 7 PM

11/18/15 9 AM - 7:30 PM (Family Pizza Night)

11/19/15 9 AM - 7 PM

11/20/15 9 AM - 4 PM

Would like to extend hours on 11/19 to coincide with Conferences, if volunteers available.

Would greatly appreciate more volunteers, especially on Family Pizza Night.

Request all dates and shopping hours be added to all Home & School calendars/social media.

Boosterthon: Cynthia Doyle and Heather Hungate

83% registration, 75% collected pledges 838 pledges in total.

Mr. Laurie's class highest per lap then Russo and O'Connell. Two count days

Box Tops: Andrea Straka

Box Tops have been submitted. Next submission deadline is November 30th. Will also submit Campbell's ones since they don't expire.

Color Me Fun Run (CMFR): Roseann Stadler/Tracey: Is the color run the best place to do the baskets? Is there another event to have the raffle at? Meeting for prep before the holidays.

Directory/T-shirts: Shannon Dauphin and Lynne Lombardo

Updated directory recently distributed

Family (Bingo) Night: Debbie Reigh

Wasn't aware that this was continuing so will need to look at dates

Fourth Grade Celebration: Alison Holt-Kalish

No update

Gift Card Sales: Heather Reiter

Will take place around Easter (Giant)

Olympic Day: Alison Holt-Kalish

No Update

Publicity: Heather Hungate

Restaurant Nights: Heather Reiter

Update in Messenger app

Santa's Secret Shoppe: Dawn

School Store: Michelle Christie

First school store 10/16 went well. Next one is 11/20. Great response for volunteers

In email

Spirit Wear: Lauren Drakely

If everyone is happy with Lower Left Corner, the company that was at Fall Fest, we will have them come to Winter Fun Fest.

Also, suggestions were made to have them at conferences. Just don't know which days and times to ask them to come, since conferences range over a few days.

Teacher/ Staff Appreciation: Katie Druckenmiller, Dawn Svendsen

The committee provided a fall themed lunch on Friday Oct. 23rd. We had many delicious donations and was very well received by the staff. We have 2 meals in November. The first coincides with the Book Fair Student/Teacher Preview and will be a lunch held on Friday Nov. 13th. It will be monster themed to go along with the Book Fair theme. The second meal will be a lunch/dinner on Monday Nov. 23rd during Conferences. We will do a crockpot soup/chili theme, along with salad and bread.

Winter Family Festival: Andrea Straka

Sign up genius done last night. Utilizing Facebook for updates on Home and School page. Event is from 9-2 on the 21st. Set up the night before if you have to. Cookie flyer went out. Volunteers for trays needed. Sell soup/chili at the festival. Thinking of selling servings and quarts to go. Currently looking for the Santa suit? Do we have one?

Yearbook: Shannon Dauphin and Lynne Lombardo

If anyone has pictures they would like to share for the yearbook, please send them to brookehs339@gmail.com. Thanks so all those that have shared pictures so far.

- **NEW BUSINESS:**

- **ADJOURNMENT:**

- The meeting was adjourned at 7:47
- Motion to pass was made by Melinda Eck and seconded by Michelle Christie

****THE NEXT MEETING WILL BE HELD January 11, 2016. ****