



# Brooke Home & School Association

Minutes from General Meeting  
January 19, 2021

#	Description	Speaker
1	Call to Order 7:03pm	Nicole Chiccarine & Amanda McPhillips
2	<p><b>Principal's Report</b></p> <ul style="list-style-type: none"> <li>- Covid protocols continue. We had a 2 day shut down last week due to 3 unrelated cases in the Brooke building.</li> <li>- When the buildings are closed due to case numbers, two main things happen:               <ul style="list-style-type: none"> <li>- thorough deep cleaning including a fine mist spray is added to this protocol, and</li> <li>- allows time for in-depth contact tracing.</li> <li>- We give the county the information about our case numbers and they determine how long it will be closed. 2 days was adequate to accomplish the cleaning and contact tracing for Brooke last week.</li> </ul> </li> <li>- Any time schools are closed for 3 days for any reason - even scheduled days off - the dashboard resets. 14 day period begins when we have a single positive case.</li> <li>- Teachers are doing a fantastic job of working with students and families to be flexible and understanding of quarantine days.</li> <li>- Piloting touchless point of sale technology for the dining hall in February. Students will each have a badge with a barcode.</li> <li>- All lunches continue to be free to students, additional lunch or a la cart items are paid for through the student account, snacks will be incorporated back into the options in a few weeks</li> <li>- Feb 1st is the end of the 2nd marking period. Conferences are Feb 12th.</li> </ul>	Dr. Moyer

	<ul style="list-style-type: none"> <li>- All 3 instructional models will continue into the 3rd and 4th marking period.</li> <li>- Recommendation is to continue the model that each student is currently in. Contact Dr. Moyer if you would like to request a change.</li> </ul>	
3	<b>Teachers' Report</b> <ul style="list-style-type: none"> <li>- Thank you for your support of the teachers!</li> <li>- Thank you for pizzas on conference day - it was very much appreciated.</li> <li>- Thank you for the generous charitable donations given on behalf of the teachers.</li> <li>- Mrs. DeAngelis would like to thank Rachel Novosel for packing up the crayon donation (76lbs!) to be melted down and given to children's hospitals.</li> </ul>	Mrs. Cooper/Mrs. Russo
4	<b>Co-Presidents Report</b> <ul style="list-style-type: none"> <li>● Charity donation made on behalf of Brooke Teachers (funds contributed by families and by the Brooke H&amp;S) <ul style="list-style-type: none"> <li>○ Project Outreach \$250</li> <li>○ Julia's Grace \$250</li> </ul> </li> <li>● Membership to vote on revision of bylaws <ul style="list-style-type: none"> <li>○ Voted and approved by majority vote</li> </ul> </li> </ul>	Nicole Chiccarine & Amanda McPhillips
5	<b>Recording Secretary's Report</b> <ul style="list-style-type: none"> <li>- Nothing to report</li> </ul>	Sarah Daunoras
6	<b>Corresponding Secretary's Report</b> <ul style="list-style-type: none"> <li>● A to Z Connect</li> <li>● If you have any items to add to the Brooke Buzz weekly newsletter, please send to Christie Neeld (<a href="mailto:cmpileggi@yahoo.com">cmpileggi@yahoo.com</a>) by noon on Mondays.</li> </ul>	Christie Neeld
7	<b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>- Nothing to report</li> </ul>	Lauren Lineman
8	<b>Ongoing Committee Reports</b> <ul style="list-style-type: none"> <li>A. <b>Teacher/Staff Appreciation</b> - Amy Guay</li> <li>A. <b>Beautification</b> - Nicole Chiccarine <ul style="list-style-type: none"> <li>● Will plan to do some flowers outside for Spring decoration</li> </ul> </li> <li>B. <b>Yearbook</b> - Shannon Dauphin <ul style="list-style-type: none"> <li>● Co-Chair is needed. Shannon's last year at Brooke will be 2021-22 and she would like the opportunity to</li> </ul> </li> </ul>	

	<p>train someone new on how to create the yearbook.</p> <ul style="list-style-type: none"> <li>● Mrs. Witts is having the 4th graders work on designing a cover for the yearbook.</li> <li>● Staff can email the home and school email with photos for the yearbook.</li> <li>● Discussed the deadline and ordering procedure for yearbooks for this year.</li> <li>● Encourage parents to submit candids from home if kids are learning virtually or in Cyber.</li> <li>● Plan some virtual spirit days or activities and take photos to make up for the loss of so many events that are usually included in the yearbook.</li> <li>● Figure out a creative way to get grade buddies together for either virtual and/or socially distant events.</li> </ul> <p>C. <b>Spirit Nights</b> - Christie Neeld</p> <ul style="list-style-type: none"> <li>● None planned for now.</li> </ul> <p>D. <b>School Store</b> - (Postponed) - Nicole Chiccarine</p> <ul style="list-style-type: none"> <li>● Remains closed.</li> </ul> <p>E. <b>Spirit Sticks</b> - (online) Christie Neeld</p> <ul style="list-style-type: none"> <li>● 125 sold online so far. 5 more orders since November.</li> <li>● Promote for valentines and birthdays</li> </ul> <p>F. <b>Box Tops</b> - Andrea Straka</p> <ul style="list-style-type: none"> <li>● Continue submitting box tops virtually (scan receipts with the app)</li> </ul> <p>G. <b>4th Grade Celebration</b></p> <ul style="list-style-type: none"> <li>● Will discuss and begin planning in March.</li> </ul>	
9	<p><b>Events and Fundraisers</b></p> <p>A. <b>Completed</b></p> <ol style="list-style-type: none"> <li>1. <b>Handel's Ice Cream Spirit Night</b> - Christie Neeld <ul style="list-style-type: none"> <li>● spirit night on 9/30 raised \$200</li> </ul> </li> <li>2. <b>Fall Book Fair</b> - Erica Hermans</li> </ol>	

- (Virtual) sale ended Nov 8
- 3. **Cards for a Cause** - Nicole Chiccarine
  - Sale ended Oct 23
- 4. **Strawberry Blonde Headbands** - Stacey Sollazo
  - sale ended Nov 15
- 5. **Fall Spirit Wear Sale** - Amy Guay
  - Sale ended 10/27
  - Most items have been delivered. Water bottles have not yet been received. Anyone who placed an order and did not yet receive it, please contact Amy Guay.
- 6. **5 Below Shopping Week** - Christie Needl
  - Dec 13-20
  - Have not heard yet the results of this.
- 7. **Pallets and Paints** - Christie Needl
  - Ended Dec 31
  - Very successful - sending \$100 via venmo.

**B. Upcoming**

1. **Divine Apples** -taking orders now through 2/12
2. **Brooke Family Night & Basket Raffle** - Amanda McPhillips, Michelle Riggs.
  - Considering scaling back, changing the date to later in the spring, doing virtually, or doing the event outdoors if possible.
3. **Spring Book Fair** - Erica Hermans
4. **Color Me Fun Run** - Nicole Pickersgill
  - Scheduled for 3/20/21 with Rain date of 3/21/21
  - May postpone to a later date for better weather, and may run this event virtually.
5. **Reading Phillies Game** - TBD

**C. Cancelled Fundraisers for 2020**

- Kidstuff Coupon Books
- Halloween Costume Resale

	<ul style="list-style-type: none"> <li>• Holiday Shoppe - replace with 5 Below Shopping</li> </ul>	
10	<p><b>New Business</b></p> <p>A. <a href="#">Brooke Home and School Community Business Directory</a> Is up and ready to go. Please add your business information and encourage the business owners you know to participate. This is free advertising for businesses owned by members of our Brooke community. Please support them as much as you can!</p> <p>B. Pond maintenance assistant/volunteer is needed to care for the pond.</p> <ol style="list-style-type: none"> <li>Looking for a community member who is knowledgeable about pond maintenance and could help maintain the pond.</li> <li>Dr. M will reach out to the company who initially built the pond and the Western Center. Agriculture students may be able to assist.</li> <li>In the future Dr. M would like to increase community participation in maintenance of the special parts of the grounds - Butterfly garden, pond and have days twice per year for fall and spring cleanup.</li> </ol>	Sarah Daunoras
11	<p><b>Adjournment</b> 7:41pm Next meeting is on Monday 3/15/21 at 7pm</p>	

Attendance:

Dr. Moyer  
Lauren Lineman  
Nicole Chiccarine  
Amanda mcphillips  
Christie Neeld  
Sarah Daunoras  
Stacey Sollazzo  
Rachel Novosel  
Christina Lahneman  
Mrs. Koury  
Mrs. Russo