



BROOKE ELEMENTARY

HOME AND SCHOOL ASSOCIATION

General Meeting Minutes

Monday, September 12, 2016

Number in Attendance: 17

- **Call to Order:**
 - Meeting called to order at 7:05pm. Motion passed by Andrea Straka and Tracy Finney.
 - Introduction of Board Members and Attendees.
- **Principal's Report:** Mary Pat Long
 - Thanks to Mrs. Druckenmiller and Mrs. Svendsen for the first teacher day breakfast.
 - New/returning/permanent/changed staff:
 - Mrs. Kait (Skrocki) Morrison – 1st grade
 - Miss Nikki Schwenk – 3rd grade
 - Mr. Zach Laurie – RAM Quest
 - Teachers were thrilled with the increase in H&S checks this year. They felt so appreciated by all of our parents and are excited to hear that the wish list is returning.
 - Reminders on procedures/policy:
 - Volunteer clearances – MUST have them in before any interactive student encounters like classroom parties or field trips.
 - Raptor by itself is only used for attending/observing/not interacting in classrooms.
 - Continued healthy student recognitions for birthdays
 - Sending notes in with changes for pick up.
 - Past/present events:
 - Journey into Journeys (English/language arts resource)
 - Beginning of year benchmark assessments underway: 4Sights, AIMSweb, Fountas & Pinnell
 - Targeted first day for Target time: 9/23, based on end of year data and available this year data; groups continue to be fluid
 - All students settling into school routines
 - New SMART classrooms set up for four more rooms this summer (these were district funded)
 - Gym Projection System is complete! Additional controls were provided to the school.
 - Future happenings:
 - Pro-social:
 - Mr. Thom Stecher – Parent Night Out (thomstecher.com)
 - Quarterly Unity Days (activities to highlight character traits)
 - Spirit Stick and Classroom Announcement recognition of Character Counts
 - Picture day – Wednesday 9/28
 - Interested in overview of core shifts
- **Teacher's Report:** Mrs. Mary DeAngelis
 - Teachers were thankful for the H&S checks
 - The breakfast provided made everyone feel supported and appreciated
 - Cornell project / fundraising for binoculars reviewed

- **Co-Presidents' Reports:** Lynne Lombardo and Krista Bean
 - Send in blue forms if not done already
 - Reviewed Giant bonus card/A+ rewards info
 - Family contribution campaign – families contributing \$50 have a chance to win a raffle for a \$100 gift card; raffle held 9/30
 - General volunteer pool (different from last year)
- **Recording Secretary's Report:** Karen Faix
 - Nothing to report at this time
- **Corresponding Secretary's Report:** Lynne Lombardo on behalf of Tara Grotto
 - Tara sends out Wednesday email, updates Brooke Home and School FaceBook page and Home and School website
- **Treasurer's Report:** Larry Lombardo
 - Review of budget
 - Loss of significant fundraisers; reviewed this year's fundraisers
 - Change in family contribution has helped
 - Brooke Bucks – buy gift cards to use and a percentage goes to Brooke
- **Committee Reports:**
 - **Art Fundraiser:** Lauren Drakeley and Karen Skilton
 - Karen reported that Original Works is the chosen art fundraiser this year, which puts students' artwork on a variety of items that can be purchased. Coordinated with Mrs. Witts to begin artwork soon and purchases will be distributed to families prior to the December holidays.
 - **Basket Raffle:** Chairperson needed
 - **Beautification:** Stacey Sollazzo
 - **Book Fair:** Michelle Gantzhorn
 - Still in development; scheduled for week of 11/14 (pirate theme)
 - **Box Tops:** Andrea Straka
 - Collected nearly 5000 between March and June. Receiving check for \$445.60 in November.
 - Increasing opportunities for more box tops (i.e. free box tops for filling out surveys)
 - Helpful tips for box top collection: be sure box tops are not expired; trim excess off edges before submission; group of 50 = put together in bag and label
 - **Color Me Fun Run:** Tracy Finney and Roseann Stadler
 - Scheduled for 3/18 (inclement weather date is 3/25)
 - **Fall Festival:** Melinda Eck and Stacey Sollazzo
 - Currently deciding on activities to change it up from previous years
 - Looking for teacher volunteers for a pie in the face contest
 - Scheduled for 10/14 (rain date is 10/21) at Northern Star Farms
 - There will be a gift certificate raffle for a winter sleigh ride at the farm
 - **Family Nights:** Chairperson needed
 - **Gift Card Sales:** Heather Reiter
 - **Glow Dance:** Chairperson needed
 - **KidStuff:** Karen Faix
 - Sale starts today! Books have been distributed. Runs through 9/26.
 - **Restaurant Nights:** Heather Reiter
 - **Santa's Secret Shoppe:** Chairperson needed (Dawn Svendsen is our back up, but looking for someone else)

- **School Store:** Shannon Dauphin
 - Starts in October (3rd week)
 - Volunteers needed (11:25a-1:25p)
- **Spirit Sticks:** Lynne Lombardo and Michelle Gantzhorn
 - Will be sold at the School Store starting in September for \$1.00 each.
 - Offering several new styles and will continue to add new inventory throughout the school year.
 - BOO GRAMS will be offered at the Fall into Fun Festival on October 14th for \$2.00 each. Parents or students can send a message with a Halloween or regular spirit stick to their child(ren) or friends. Boo Grams will be delivered to the students' classrooms for distribution.
 - Birthday Treat Spirit Sticks will be offered again this year. Parents can purchase discounted spirit sticks (\$15 for everyone in the class) to celebrate their child's birthday. Program will run September through May.
- **Spirit Wear:** Lauren Drakeley and Karen Skilton
 - Will be sold at fall fest
- **Teacher/ Staff Appreciation:** Katie Druckenmiller and Dawn Svendsen
 - The Teacher Appreciation Committee provided a breakfast on the first day the teachers returned to school for the school year.
 - Will be providing a number of meals throughout the school year, including during the two Book Fair Preview Days and conferences.
 - Those who sign up for the committee will be asked to provide a contribution of food or supplies on those days.
 - May give the teachers and staff small tokens of appreciation on other days throughout the year.
- **Winter Family Festival:** Chairperson needed
 - Andrea Straka is willing to help anyone who chairs this committee
- **Yearbook:** Shannon Dauphin
 - Books should be about \$17.50 (this is the actual cost)
 - When taking pictures, set phones to higher resolution (pictures are too grainy otherwise)
- **New Business:** N/A
- **Adjournment:**
 - Meeting was adjourned at 8:11pm. Motion passed by Amy Guay and Michelle Gantzhorn.

Next Meeting: Monday, November 14, 2016